

MINUTES OF THE REGULAR MEETING, WORKSHOP & PUBLIC HEARING OF THE HYDE PARK TOWN BOARD, HELD AT TOWN HALL, 4383 ALBANY POST ROAD, HYDE PARK, NEW YORK 12538, MONDAY FEBRUARY 10, 2020 at 7:00 PM

PRESENT: SUPERVISOR AILEEN ROHR  
COUNCILMAN NEIL KRUPNICK  
COUNCILMAN DAVID RAY  
COUNCILMAN JOSEPH MARRINE  
COUNCILMAN KENNETH SCHNEIDER  
TOWN CLERK DONNA McGROGAN

ABSENT: ATTORNEY TO THE TOWN WARREN REPLANSKY

Supervisor Rohr called the meeting to order with the Pledge of Allegiance to the flag.

MOTION: Councilman Schneider  
SECOND: Councilman Ray

To add Resolution 2:10-9 of 2020 entitled RESOLUTION ACCEPTING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR TOWN BOARD AND PUBLIC REVIEW AND COMMENCEMENT OF ADOPTION PROCESS to the agenda

VOICE VOTE: 5 – 0 CARRIED

PUBLIC COMMENT ON RESOLUTIONS ONLY: NONE

MOTION: Councilman Schneider  
SECOND: Councilman Ray

That the minutes of the January 27, 2020 Town Board meeting, as submitted by the Town Clerk, be approved.

VOICE VOTE: 4 – 0 CARRIED

Supervisor Rohr abstained from the vote as she was not in attendance for the January 27, 2020 meeting.

PUBLIC COMMENT ON RESOLUTIONS ONLY: NONE

Supervisor Rohr opened the floor to public comment on the continuation of the public hearing on proposed LOCAL LAW C OF 2019 ENTITLED “AMENDMENTS TO THE TOWN CODE AND AMENDMENT TO THE TOWN’S COMPREHENSIVE PLAN WITH REGARD TO THE CREATION OF A TOWN CORE ZONING DISTRICT”

MOTION: Councilman Schneider  
SECOND: Councilman Ray

To open the Public Hearing

VOICE VOTE: 5 – 0 CARRIED

PUBLIC COMMENT: none

MOTION: Councilman Ray  
SECOND: Councilman Schneider

To continue the Public Hearing to February 24, 2020

VOICE VOTE: 5 – 0 CARRIED

Attorney to the Town Warren Replansky joined the meeting as the Town Board entered workshop.

The Town Board entered workshop and discussed the following:

1. Presentation of the Revised Comprehensive Emergency Management Plan for the Town of Hyde Park
2. Town update on the Route 9 Central Sewer District Project
1. Town Update on the Revisions to the Town Core Zoning

**RESOLUTION 2:10 – 1 OF 2020**

**AUTHORIZE THE TOWN OF HYDE PARK TOWN BOARD TO RENEW THE TOWN OF HYDE PARK PROCUREMENT POLICY FOR 2020**

**WHEREAS**, Section 104-b of the General Municipal Law requires every Town to annually review their internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of General Municipal Law Section 103 or any other law; and

**WHEREAS**, the renewal of the procurement policy is exempt from environmental review under the State Environmental Quality Review Act as a Type II action.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby renew the Town of Hyde Park's Procurement Policy for 2020.

MOTION: Councilman Krupnick  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 2 OF 2020**

**RESOLUTION AUTHORIZING TOWN OF HYDE PARK POLICE OFFICER ALEC BRANDOW TO ATTEND THE STATE OF NEW YORK POLICE JUVENILE OFFICERS ASSOCIATION BASIC SCHOOL RESOURCE COURSE MARCH 30<sup>th</sup> THROUGH APRIL 3, 2020 IN WESTCHESTER COUNTY**

**WHEREAS**, the Hyde Park Police Chief Robert Benson has requested approval for Police Officer Alec Brandow to attend a five-day training conference conducted by the State of New York Police Juvenile Officers Association Monday, March 30, 2020 through Friday, April 3, 2020 in Westchester County; and

**WHEREAS**, the Town Board deems it appropriate and beneficial for Police Officer Alec Brandow to attend this training; and

**WHEREAS**, the fee associated with this conference is \$125.00 for the conference and will be allocated from the 2020 Police Training Budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize Police Officer Alec Brandow to attend the five day training conference conducted by the State of New York Police Juvenile Officers Association from Monday, March 30<sup>th</sup> through Friday, April 3, 2020 in Westchester County and also authorizes reimbursement for travel and necessary business expenditures deemed appropriate and reasonable.

MOTION: Councilman Ray  
SECOND: Councilman Krupnick

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 3 OF 2020**

**RESOLUTION AMENDING RESOLUTION 10:7 - 5 OF 2019 WHICH DESIGNATED NEIL KRUPNICK AS THE PRIMARY REPRESENTATIVE AND EMILY SVENSON AS THE ALTERNATE REPRESENTATIVE FOR THE HUDSON RIVER DRINKING WATER INTERMUNICIPAL COUNCIL TO REFLECT THE CHANGE TO NOW DESIGNATE SUPERVISOR AILEEN ROHR AS THE ALTERNATE REPRESENTATIVE FOR THE HUDSON RIVER DRINKING WATER INTERMUNICIPAL COUNCIL**

**WHEREAS**, by Resolution 10:7 – 5 of 2019, the Town Board authorized a change in the representatives for the Hudson River Drinking Water Intermunicipal Council for the Town of Hyde Park and designated Councilman Neil Krupnick as the Town’s “Primary Representative” and Emily Svenson as the Town’s “Alternate Representative”; and

**WHEREAS**, the resolution should have stated that Councilman Neil Krupnick be designated as the “Primary Representative” and Supervisor Aileen Rohr as the “Alternate Representative” to the Hudson River Drinking Water Intermunicipal Council for the Town of Hyde Park.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hyde Park Town Board does hereby amend Resolution 10:7 – 5 of 2019 to reflect the change to now designate Councilman Neil Krupnick as the “Primary Representative” and Aileen Rohr as the “Alternate Representative” for the Hudson River Drinking Water Intermunicipal Council for the Town of Hyde Park for the remainder of 2020.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 4 OF 2020**

**RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE VACATION CARRY OVER FOR TOWN OF HYDE PARK JUSTICE CLERK JESSICA EDWARDS**

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize Town of Hyde Park Justice Clerk to carry over up to 37.5 hours of accrued vacation time which she was unable to use prior to her anniversary date of February 28, 2020, and that said carry over vacation time must be used no later than August 28, 2020.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 5 OF 2020**

**RESOLUTION ACKNOWLEDGING THE RESIGNATION OF TOWN OF HYDE PARK DEPUTY COMPTROLLER JOANNE LOWN**

**WHEREAS**, Joanne Lown served as Deputy Comptroller for the remainder of 2019 until her transition to Comptroller became effective January 1, 2020; and

**WHEREAS**, Joanne Lown, had to submit a letter of resignation effective December 31, 2019 in order to accept the position of Comptroller.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby acknowledge the resignation of Town of Hyde Park Deputy Comptroller, Joanne Lown, and that the Hyde Park Town Supervisor and Town Board extend their appreciation and gratitude to Joanne Lown for serving as Deputy Comptroller during her transition to Comptroller which was effective on January 1, 2020.

MOTION: Councilman Krupnick

SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 6 OF 2020**

**RESOLUTION APPROVING A VACATION TIME CHANGE TO THE MEMORANDUM OF AGREEMENT (MOA) IN CONNECTION WITH THE COLLECTIVE BARGAINING AGREEMENT FOR THE CSEA TOWN HALL UNIT**

**WHEREAS**, the Town of Hyde Park is a party to a Collective Bargaining Agreement with the Town of Hyde Park CSEA Town Hall Unit; and

**WHEREAS**, the existing Collective Bargaining Agreement needed to be amended to reflect a change in the vacation time granted to union personnel to coincide with the vacation time change that was granted to non-union personnel; and

**WHEREAS**, the Town and the CSEA Town Hall Unit have agreed to terms and conditions for this vacation time change.

**NOW, THEREFORE, BE IT RESOLVED**, that Memorandum of Agreement (MOA) between the Town of Hyde Park and the CSEA Town Hall Unit dated March 20, 2018 and covering the period of January 1, 2018 thru December 31, 2020 is hereby amended to reflect this vacation change; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to execute any and all documents in regards to this amended Memorandum of Agreement.

MOTION: Councilman Ray

SECOND: Councilman Krupnick

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 7 OF 2020**

**RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN CLERK DONNA MCGROGAN TO ATTEND THE NEW YORK STATE TOWN CLERKS ASSOCIATION ANNUAL CONFERENCE APRIL 26, 2020 THROUGH APRIL 29, 2020 IN ALBANY, NY**

**WHEREAS**, Town of Hyde Park Town Clerk Donna McGrogan, would like to attend the New York State Town Clerks Association Annual Conference on April 26, 2020 through April 29, 2020 in Albany, New York; and

**WHEREAS**, the Town Board deems it appropriate and beneficial for Town Clerk Donna McGrogan to attend this conference where training sessions and lectures will be provided to enhance the skills of the Town Clerks office in performing their duties for the Town of Hyde Park.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize Town Clerk Donna McGrogan to attend the New York State Town Clerks Association Conference April 26, 2020 through April 29, 2020 in Albany, New York; and

**BE IT FURTHER RESOLVED**, that the Town Board does also hereby authorize payment for a three (3) night stay as well as reimbursement for travel and necessary business expenditures deemed appropriate and reasonable.

MOTION: Councilman Marrine  
 SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 2:10 – 8 OF 2020**

**RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK TOWN BOARD TO APPROVE THE 2019 TRANSACTIONS TO THE TOWN OF HYDE PARK’S RESERVE FUNDS**

**WHEREAS**, the Town Comptroller’s Office requests approval for possible increases and decreases to the Town’s Reserve Funds for 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the following maximum transactions to the Town’s Reserve Funds be approved for the Fiscal Year 2019.

<b>FUND</b>	<b>RESERVE DESCRIPTION</b>	<b>MAXIMUM ADDITION</b>	<b>MAXIMUM DEDUCTION</b>
General	Reserve for Judgements & Claims		\$ 53
General	Compensated Absences Reserve	\$ 229,694	\$ 119,694
General	Assigned For Future / Capital Use		\$ 39,355
Highway	Compensated Absences Reserve	\$ 10,000	\$ 5,000
Highway	Snow Emergency Reserve		\$ 100,000
Rec. Trust	Recreation Trust Fund		\$ 3,827

MOTION: Councilman Schneider  
 SECOND:

Resolution failed due to lack of a Second

MOTION: Councilman Schneider  
SECOND: Councilman Ray

To Amend Resolution 2:10-8 OF 2020 as follows:

AMENDED TO CHANGE:  
Compensated Absences Reserve  
Was \$229,694 and Should Be \$259,694  
Assigned for Future / Capital Use  
Was \$39,355 and Should Be \$139,355.

VOICE VOTE: 5 – 0 CARRIED

**AS AMENDED  
RESOLUTION 2:10 – 8 OF 2020**

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Highway	Snow Emergency Reserve		\$ 100,000
Rec. Trust	Recreation Trust Fund		\$ 3,827

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED AS AMENDED

**RESOLUTION 2:10 – 9 OF 2020**

**RESOLUTION ACCEPTING REVISED COMPREHENSIVE EMERGENCY MANAGEMENT PLAN FOR TOWN BOARD AND PUBLIC REVIEW AND COMMENCEMENT OF ADOPTION PROCESS**

**WHEREAS**, §23 of the Executive Law authorizes the Town to prepare a Revised Comprehensive Emergency Management Plan and specifies the subjects and provisions which should be included in such plan; and

**WHEREAS**, the Town Board had undertaken the preparation of a Comprehensive Emergency Plan which was adopted on September 9, 2013; and

**WHEREAS**, the Town of Hyde Park Police Chief and Fire Chief, Christopher Maeder, have prepared a Revised Comprehensive Emergency Management Plan and have presented a copy of the same to the Town Board for commencement of the adoption process; and

**WHEREAS**, the Town Board has determined that the adoption of the Revised Comprehensive Emergency Management Plan constitutes a Type II action under SEQRA and does not require environmental review.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby accepts, for commencement of the adoption process, the Revised Comprehensive Emergency Management Plan, and the appendices annexed thereto; and

**BE IT RESOLVED**, that a copy of the Revised Comprehensive Emergency Management Plan shall be posted on the Town's official website, with notice to the public that the Town Board intends to adopt the Revised Comprehensive Emergency Management Plan by resolution, at its March 9, 2020 meeting, and that any member of the public may comment on the plan in writing prior to that meeting, and may further comment on the plan at the time of the meeting; and

**BE IT FURTHER RESOLVED**, that the Town Clerk shall keep a copy of the Revised Plan on file in her office for inspection by members of the public and other interested parties; and

**BE IT FURTHER RESOLVED**, that a copy of the plan shall be sent to the Hyde Park Police Department, the Dutchess County Sheriff's Department, the New York State Police, and to each fire department and fire company within the Town of Hyde Park with notice that those agencies may comment on the plan prior to, or at, the March 9, 2020 Town Board Meeting; and

**BE IT FURTHER RESOLVED**, that the Town Clerk shall take the necessary steps to post public notice of the Town's intention to adopt, by resolution, the Revised Comprehensive Emergency Management Plan at its March 9, 2020 meeting; and that any member of the public may comment on said plan prior to, or at, the public hearing.

MOTION: Councilman Krupnick

SECOND: Councilman Ray

VOICE VOTE: 5 - 0 CARRIED

NEW AND OLD BUSINESS:

Councilman Marrine stated that County Executive Marcus Molinaro announced that Hyde Park was the recipient of the 2020 Community Development Block Grant (CDBG) for the Dinsmore Park Improvement Project, in the amount of \$100,000 for Pickleball and Basketball courts.

He also reminded everyone that Winterfest is scheduled for Saturday February 1, 2020 1-4 PM

MOTION: Councilman Schneider

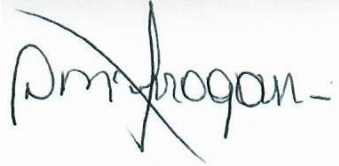
SECOND: Councilman Ray

To adjourn meeting

VOICE VOTE: 5 - 0 CARRIED

Meeting adjourned 8:10 PM

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Donna McGrogan", with a long horizontal stroke extending to the right.

Donna McGrogan RMC  
Town Clerk