

RESOLUTION 6:28 – 8 OF 2010

STANDARD WORK DAY AND REPORTING RESOLUTION AS REQUIRED BY THE NEW YORK STATE COMPTROLLER

BE IT RESOLVED, that the Town of Hyde Park hereby establishes the following standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employee’s Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs./day)	Term Begins and Ends	Participates in Employer’s Time Keeping System (Y/N)	Days Per Month (Based on Record of Activities)	Maximum Days Per Month Allowed by NYS
Elected Officials						
Supervisor	Thomas J. Martino	7	Jan. 1, 2010- Dec. 31, 2011	N	20/25 (27.04)	20/25
Town Council	Michael Taylor	7	Jan. 1, 2010- Dec. 31, 2011	N	3.90	20/25
Town Clerk	Donna McGrogan	7	Jan. 1, 2010- Dec. 31, 2013	N	20/25	20/25
Superintendent of Highways	Walter Doyle	8	Jan.1, 2010- Dec. 31, 2013	N	20/25	20/25
Town Justice	David Steinberg	6	Jan. 1, 2008- Dec. 31, 2011	N	N/A	20/25
Receiver of Taxes and Assessments	Nancy Sheehan	7	Jan. 1, 2010- Dec. 31, 2013	N	20/25	20/25
Appointed Officials						
Assessor	Timothy McGowan	7	Oct.. 1, 2007- Sept.. 30, 2013	Y	N/A	20/25
Confidential Secretary to the Supervisor	Sarah Murray	7	Jan. 1, 2010- Dec. 31, 2011	Y	N/A	20/25
Court Clerk	Jessica Edwards	7	Jan. 1, 2008- Dec. 31, 2011	Y	N/A	20/25
Clerk to the Justice	Tesa Stokes	7	Jan. 1, 2008- Dec. 31, 2011	Y	N/A	20/25

Clerk to the Justice	Carolyn Harklerode	7	Jan. 1, 2008- Dec. 31, 2011	Y	N/A	20/25
Deputy Town Clerk	Patricia Coady Cullen	7	Jan. 1, 2010- Dec. 31, 2013	Y	N/A	20/25
Deputy Town Clerk	Linda Weiner*	7	Jan. 1, 2010- Dec. 31, 2013	Y	N/A	20/25
Deputy Receiver of Taxes and Assessments	Kristin Biskup	7	Jan. 1, 2010- Dec. 31, 2013	Y	N/A	20/25
Planning Board Secretary	Donna Knapp	7	Jan. 1, 2006- Dec. 31, 2012	Y	N/A	20/25
Zoning Board Secretary	Lorraine Turra	7	Jan. 1, 2007- Dec. 31, 2011	Y	N/A	20/25

- Linda Weiner began her employment with the Town on May 13, 2010.

MOTION: Councilman Taylor
SECOND: Councilman Athanas

ROLL CALL VOTE BY TOWN CLERK:

Councilman Athanas Aye
Councilwoman Serino Aye
Councilman Monks Aye
Councilman Taylor Aye
Supervisor Martino Aye CARRIED