

MINUTES OF THE REORGANIZATION MEETING OF THE HYDE PARK TOWN BOARD, HELD AT TOWN HALL, 4383 ALBANY POST ROAD, HYDE PARK, NEW YORK, 12538, ON MONDAY, JANUARY 9, 2017 AT 7:00 PM.

PRESENT:

SUPERVISOR AILEEN ROHR  
COUNCILWOMAN EMILY SVENSON  
COUNCILMAN DAVID RAY  
COUNCILMAN JOSEPH MARRINE  
COUNCILMAN KENNETH SCHNEIDER  
ATTORNEY TO THE TOWN WARREN S. REPLANSKY  
TOWN CLERK DONNA MCGROGAN

Supervisor Rohr called the meeting to order with the Pledge of Allegiance to the flag.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

That the minutes of the December 19, 2016, Town Board meeting, as submitted by the Town Clerk, be approved.

VOICE VOTE: 5 – 0 CARRIED

Supervisor Rohr read her State of the Town Address, recapping where they have been and where they hope to go in the coming year. The main focus will continue to be controlling taxes, providing excellent service and promoting the redevelopment of the major corridors in Hyde Park. Supervisor Rohr pointed out that many improvements to the Town have been obtainable through the funding of the many grants that the Town has been awarded. They are also proud of their financial management over the past five years and the increase of over \$800,000.00 in the Town General Fund. They look forward to another year of making Hyde Park a Town that will attract both new residents and business to come to.

Councilman Schneider stated that it has been an honor to work with Supervisor Rohr and Deputy Supervisor Svenson.

Public Comment:

Patricia Coady-Cullen, Deputy Town Clerk, pointed out that the same two positions that received very large pay increases last year are receiving 7% increases this year while everyone else is receiving a 2% increase and feels that this is unfair.

#### **RESOLUTION 1:9 – 1 OF 2017**

#### **RESOLUTION SCHEDULING REGULAR AND WORKSHOP MEETINGS OF THE TOWN OF HYDE PARK TOWN BOARD FOR THE YEAR 2017**

**BE IT RESOLVED**, that meetings of the Hyde Park Town Board will take place throughout the year usually twice a month on Mondays at 7:00 p.m. in accordance with the annual schedule annexed hereto and posted on the Town's Notice Board, in the main meeting room of the Town Hall, at 4383 Albany Post Road, Hyde Park, New York; and

**BE IT FURTHER RESOLVED**, that Town business may be conducted by the Town Board at any workshop or regular business meeting; and

**BE IT FURTHER RESOLVED**, that the Town Board reserves the right to cancel any meeting in any month or schedule a special meeting of the Board and any such cancellation and such scheduling shall be advertised by posting the announcement on the front and rear door entrances of Town Hall and on the Town Notice Board, with notification to the Town's official newspaper and on the Town's official website. The 2017 scheduled Town Board Meetings are:

<b>January 9<sup>th</sup> &amp; 23<sup>rd</sup></b>	<b>February 13<sup>th</sup></b>
<b>March 6<sup>th</sup> &amp; 20<sup>th</sup></b>	<b>April 3<sup>rd</sup> &amp; 17<sup>th</sup></b>
<b>May 1<sup>st</sup> &amp; 15<sup>th</sup></b>	<b>June 5<sup>th</sup></b>
<b>July 10<sup>th</sup></b>	<b>August 7<sup>th</sup></b>
<b>September 11<sup>th</sup> &amp; 25<sup>th</sup></b>	<b>October 16<sup>th</sup> &amp; 30<sup>th</sup></b>
<b>November 13<sup>th</sup></b>	<b>December 4<sup>th</sup> &amp; 18<sup>th</sup></b>

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

#### **RESOLUTION 1:9 - 2 OF 2017**

#### **RESOLUTION SETTING HOLIDAY SCHEDULE FOR THE YEAR 2017 TO BE OBSERVED BY TOWN OF HYDE PARK PERSONNEL NOT COVERED IN THE CURRENT COLLECTIVE BARGAINING AGREEMENTS AND CSEA FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town of Hyde Park does hereby establish the following holidays for the year 2017, to be observed by the personnel of the Town not covered by the existing Collective Bargaining Agreements of the Police Benevolent Association and CSEA:

New Year's Day	January 1, 2017
Martin Luther King Day	January 16, 2017
President's Day	February 20, 2017
Memorial Day	May 29, 2017
Independence Day	July 4, 2017
Labor Day	September 4, 2017
Columbus Day	October 9, 2017
Veterans Day	November 10, 2017
Thanksgiving Day	November 23, 2017
Day following Thanksgiving Day	November 24, 2017
Christmas Eve	December 24, 2017
Christmas Day	December 25, 2017
Float Holiday	Has been granted to all;

and

**BE IT FURTHER RESOLVED**, that if the actual holiday falls on a Saturday, the Friday before shall be the day off and if it falls on a Sunday, the Monday after shall be the day off; and

**BE IT FURTHER RESOLVED** that a schedule of holidays and dates will be posted on the employee bulletin board in Town hall.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 3 OF 2017**

**RESOLUTION REGARDING POLICY FOR OVERTIME AND COMPENSATORY TIME FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does direct Department Heads for the year 2017 to obtain approval from the Town Supervisor for all overtime and compensatory time for the CSEA Town Hall Unit and all non-union employees.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 4 OF 2017**

**RESOLUTION SETTING ELECTED OFFICIALS SALARIES FOR FISCAL YEAR 2017**

**BE IT RESOLVED**, that the salaries of the elected officials for the Town of Hyde Park for the year 2017 are as follows:

<b><u>Supervisor</u></b>	
Aileen Rohr	\$30,000.00
<b><u>Councilpersons</u></b>	
Councilman Schneider	\$ 7,500.00
Councilwoman Svenson	\$ 7,500.00
Councilman Ray	\$ 7,500.00
Councilman Marrine	\$ 7,500.00
<b><u>Receiver of Taxes</u></b>	
Cindy Todd	\$31,827.00
<b><u>Town Justices</u></b>	
Jean McArthur	\$39,000.00
Joseph Petito	\$39,000.00
<b><u>Town Clerk</u></b>	
Donna McGrogan	\$47,000.00
<b><u>Highway Superintendent</u></b>	
Walt Doyle	\$73,000.00

**BE IT FURTHER RESOLVED**, that said salaries are payable from the General Fund in installments every other week.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

Supervisor Rohr explained that a Salary Evaluation Study is why some people received the larger than 2% increases. Supervisor Rohr stated

that the Town hired a Human Resources firm to review and standardize salaries. They saw three positions that were in the low range of their pay schedule and the Town Board decided to increase their salaries over a two year period because of the large amount. This is why the positions of the Personnel Assistant, Senior Account Clerk and the Assessor received larger increases two years in a row, to bring them up to the proper schedule range.

**RESOLUTION 1:9 – 5 OF 2017**

**RESOLUTION ESTABLISHING SALARIES FOR THE TOWN’S NON-UNION POSITIONS FOR 2017**

**BE IT RESOLVED**, that the annual salaries for the town’s non-union positions be establish as follows for 2017:

<b>POSITION</b>	<b>ANNUAL SALARY</b>
Supervisor Confidential Secretary	\$32,136
Town Assessor	\$46,020
First Deputy Clerk	\$35,308
Second Deputy Town Clerk	\$29,614
Personnel Assistant	\$46,020
Comptroller Senior Account Clerk	\$46,020
Recreation Director	\$58,058
Building Inspector	\$73,944
Zoning Administrator	\$58,240

MOTION: Councilwoman Svenson  
 SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 6 OF 2017**

**RESOLUTION ESTABLISHING SALARIES FOR UNION EMPLOYEES IN ACCORDANCE WITH THE COLLECTIVE BARGAINING AGREEMENTS FOR THE YEAR 2017**

**BE IT RESOLVED**, that all Union employees in Town positions, including those of the CSEA Town Unit, CSEA Highway Unit, and PBA Police Unit, shall be compensated in 2017 per their respective Collective Bargaining Agreements, currently in place.

MOTION: Councilman Ray  
 SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 7 OF 2017**

**RESOLUTION ESTABLISHING COMPENSATION AND WAGES FOR PART-TIME AND SEASONAL EMPLOYEES**

**BE IT RESOLVED**, that the part-time and seasonal employees wage rates and compensation be established as follows for 2017:

<b>POSITION</b>	<b>HOURLY RATE</b>	<b>ANNUAL SALARY</b>	<b>OTHER RATE</b>
Comptroller's Part-Time Account Clerk	\$17.00		
Tax Receiver Part-Time Clerk	\$15.80		
Assessor Part-Time Clerk	\$15.30		
Personnel Part-Time Account Clerk	\$17.00		
Seasonal Buildings Maintenance Worker	\$25.00		
Building Deputy Part-Time Inspectors	\$21.80		
Building Part-Time Secretary – Union	\$19.12		
Highway Garage Part-Time Cleaner – Union	\$16.37		
Zoning Part-Time Secretary–Union	\$17.06		
Highway Seasonal Laborers	\$12.00		
Town Historian		\$ 300.00	
Bingo Inspector		\$2,000.00	
Games of Chance Inspector			\$25.00 per Insp.

MOTION: Councilman Marrine  
 SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 8 OF 2017**

**RESOLUTION ESTABLISHING PROCEDURES FOR TOWN BOARD MEETING AGENDAS FOR THE YEAR 2017**

**WHEREAS**, the Office of the Supervisor strives to make the regular Town Board Meeting agendas available to the public at the earliest possible time.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does establish the following time lines:

1. Department Heads and Town Board members shall deliver agenda requests and submissions in their entirety, including request descriptions, justifications, and any backup data to the Supervisor's secretary no later than ten (10) days prior to the workshop or regular Town Board Meeting, in order to be considered for inclusion on the next meeting's agenda. Those resolutions/agenda items that are incomplete will be returned to the person or Department Head submitting them. These requests may be re-submitted to the Supervisor for consideration for the next regular workshop or meeting.
2. Agenda items may be added at the dais only by the unanimous consent of Town Board members present. Those proposed agenda items not approved for consideration by unanimous consent at the time will be presented for consideration as outlined in Paragraph "1" above.

3. All requests by Town Board members, or other officers and/or employees of the Town for a workshop meeting shall be made by the completion and filing of a Workshop Request Form with the Supervisor's Office. The provisions of Paragraphs "1" and "2" of this Resolution shall be applicable to agenda requests and agenda additions for workshop meetings.

MOTION: Councilman Schneider

SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

#### **RESOLUTION 1:9 - 9 OF 2017**

#### **RESOLUTION ESTABLISHING REGULAR OFFICE HOURS FOR THE TOWN OF HYDE PARK TOWN HALL OFFICES TO SERVE THE PUBLIC FOR THE YEAR 2017**

**BE IT RESOLVED**, that the regular hours of Town Hall and the following offices of the Town of Hyde Park for the year 2017 shall be Monday through Friday, from 8:30 a.m. to 4:00 p.m., with the following offices to remain open throughout the lunch hour to serve the public: Assessor's Office, Building Department Office, Zoning Office and the Town Supervisor's Office; and

**BE IT FURTHER RESOLVED**, that the hours of the Town Clerk, Planning Board, Zoning Board of Appeals, Receiver of Taxes, Justice Court and Recreation Department shall be posted on their respective office doors and windows; and

**BE IT FURTHER RESOLVED**, that the hours for the Town Highway Department shall be 7:00 a.m. to 3:30 p.m.; and

**BE IT FURTHER RESOLVED**, that the Police Department shall be open twenty-four (24) hours a day.

MOTION: Councilwoman Svenson

SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

#### **RESOLUTION 1:9 – 10 OF 2017**

#### **RESOLUTION AUTHORIZING SUPERVISOR TO SIGN CHECKS USING FACSIMILE SIGNATURE**

**WHEREAS**, Town Law §29(3) authorizes the Town Supervisor to sign checks by a facsimile signature provided that authorization is given by the Town Board; and

**WHEREAS**, the Supervisor signs a large number of checks on behalf of the Town of Hyde Park on a regular basis and she has requested the authority to affix a facsimile signature to checks rather than sign her autograph to each check; and

**WHEREAS**, the Supervisor must maintain the check signer in her possession and control; and

**WHEREAS**, the check signer may only be affixed to checks by the Supervisor or her designee under her direct supervision.

**NOW, THEREFORE BE IT RESOLVED**, the Town Board of the Town of Hyde Park hereby authorizes the Town Supervisor to use her facsimile signature to sign checks pursuant to Town Law §29(3); and

**BE IT FURTHER RESOLVED**, that the facsimile signature may only be affixed by the Town Supervisor or under her direct supervision.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 11 OF 2017**

**RESOLUTION AUTHORIZING TOWN OF HYDE PARK PETTY CASH FUNDS**

**WHEREAS**, various Town Officials maintain petty cash funds; and

**WHEREAS**, the Town Comptroller has recommended that the petty cash funds be approved pursuant to Town Law 64-1A for the purpose of low dollar miscellaneous purchases of supplies and out of pocket employee expenses.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park authorizes department Petty Cash Funds as follows:

Justice Court	<b>\$250.00</b>
Receiver of Taxes	<b>\$350.00</b>
Town Clerk	<b>\$100.00</b>
Parks & Recreation	<b>\$200.00</b>
<b>GENERAL FUND TOTAL</b>	<b>\$900.00</b>
Highway Department	<b>\$100.00</b>
<b>HIGHWAY FUND TOTAL</b>	<b>\$100.00</b>

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 12 OF 2017**

**RESOLUTION AUTHORIZING MILEAGE REIMBURSEMENT AT THE IRS RATE FOR TOWN OFFICIALS AND EMPLOYEES FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby establish the mileage reimbursement at the IRS rate of 53.5 cents per mile for those Town officials and employees who incur official mileage when they are obligated to drive their own vehicles on Town business or when a Town vehicle is not available for the year of 2017. Said payment shall be made only after submission, review, and approval of the appropriate voucher by the Town Supervisor and/or the Comptroller, as the case may be.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 13 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN BOARD OF THE TOWN OF HYDE PARK TO NEGOTIATE AND SIGN A CONTRACT WITH MORRIS ASSOCIATES TO SERVE AS ENGINEER TO THE TOWN FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize and direct the Town Supervisor to negotiate and sign a contract with Morris Associates for engineering services for the Town of Hyde Park pursuant to the terms of said contract to be billed hourly at the rate in Schedule B of the contract with an annual cap of \$39,600.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 14 OF 2017**

**RESOLUTION AUTHORIZING ATTENDANCE AT THE NEW YORK STATE ASSOCIATION OF TOWNS CONFERENCE TO BE HELD FEBRUARY 19, 2017 – FEBRUARY 22, 2017**

**BE IT RESOLVED**, that the Town Supervisor or her appointee is hereby authorized to attend the annual business session of the New York State Association of Towns to be held in February of 2017 and to cast one vote for the Town of Hyde Park at the business meeting; and

**BE IT FURTHER RESOLVED**, that Town Board of Hyde Park authorizes the Town Supervisor, the Town Comptroller, one Town Board Member and the Personnel Assistant to attend said meeting with the advance approval of the Town Board; and

**BE IT FURTHER RESOLVED**, that Town Board of Hyde Park authorizes the Town Supervisor, the Town Comptroller, one Town Board Member and the Personnel Assistant to attend the Association of Towns Conference Training School and Annual Meeting in New York, New York on February 19, 2017 through February 22, 2017. The Town Board and the Town Comptroller authorizes the reimbursement of travel and necessary business expenditures deemed appropriate and reasonable.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 15 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE ANIMAL CONTROL SERVICES AND DOG CONTROL HOUSING AGREEMENTS WITH THE DUTCHESS COUNTY SPCA FOR 2017**



**WHEREAS**, the Town Board has determined that it is in the best interests of the Town of Hyde Park to contract with the Dutchess County SPCA for animal control and dog control housing services; and

**WHEREAS**, the Dutchess County SPCA has provided to the Attorney to the Town and to the Town Board a proposed Animal Control Services Agreement and a proposed Dog Control Housing Agreement which have been reviewed by the Town Board members and the Attorney to the Town; and

**WHEREAS**, after discussions between the Dutchess County SPCA and the Town, a revised Animal Control Services Agreement and Dog Control Housing Agreement has been developed.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the Town Supervisor to execute an Animal Control Services Agreement and a Dog Control Housing Agreement with the Dutchess County SPCA, on the terms and conditions as set forth in both agreements.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 16 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE THE AGREEMENT WITH EMERGENCY ONE FOR THE EMPLOYEE ASSISTANCE PROGRAM AND RANDOM DRUG AND ALCOHOL TESTING PROGRAM FOR THE YEAR 2017**

**WHEREAS**, Emergency-One provides the Town of Hyde Park employees with an Employee Assistance Program (EAP); and

**WHEREAS**, Emergency-One performs random drug and alcohol testing for those individuals subject by law and as outlined in Collective Bargaining Agreements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize and direct the Town Supervisor to review and sign the Emergency-One Letter of Agreement effective January 1, 2017 for the year 2017 at the unit costs as identified and detailed in the agreement.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 17 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN OF HYDE PARK SUPERVISOR TO EXECUTE THE AMENDMENT & EXTENSION AGREEMENT WITH DUTCHESS COUNTY FOR PUBLIC TRANSIT DIAL-A-RIDE**

**WHEREAS**, the Town of Hyde Park entered into an agreement dated March 14, 2011 (County Contract No. 11-0181-12/11-MT) to provide Dial-A-Ride public transportation services for the residents of the Town of Hyde Park with the County of Dutchess; and

**WHEREAS**, the County of Dutchess desires to extend the term of the contract for an additional period of one year upon the terms and conditions set forth in the agreement; and

**WHEREAS**, the Town's financial obligations pursuant to the Extension Agreement will not exceed \$11,960.00.

**BE IT RESOLVED**, that the Town of Hyde Park Supervisor is hereby authorized to execute the Amendment and Extension Agreement with the County of Dutchess for Dial-A-Ride services for 2017.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 18 OF 2017**

**RESOLUTION AUTHORIZING THE SUPERVISOR TO SIGN ALL DOCUMENTS NECESSARY AND PROPER WITH MVP HEALTH CARE FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize and direct the Town Supervisor, Aileen Rohr, to sign all documents necessary and proper for the contract with MVP Health Care for the period January 1, 2017 to December 31, 2017.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 19 OF 2017**

**RESOLUTION CLOSING TOWN OFFICES TO PUBLIC IN ORDER TO CONDUCT PUBLIC RECORDS INVENTORY**

**WHEREAS**, records are a basic tool of government administration that provide information for planning and decision making, form the foundation for government accountability, and are often subject to specific legal requirements; and

**WHEREAS**, records are essential for effective and efficient administration, but if poorly managed they can become a liability, hampering operations and draining resources; and management program to get the most out of its records and limit the costs and risks that can come with poorly managed records; and

**WHEREAS**, an important step in creating an effective records management program is to conduct a town-wide record inventory; and

**WHEREAS**, it is necessary to close Town Offices to the public to properly conduct the records inventory.

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby adopt the New York State Archives Records Retention and Disposition Schedule MU-1 as its official document retention policy; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Hyde Park directs that the Town Court shall be closed for public

business on January 25, 2017 and Town Offices shall be closed for public business on March 28, 2017 so that record inventories can be conducted, excepting that the Police Department shall be opened to accept calls from the public.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 20 OF 2017**

**RESOLUTION AUTHORIZING THE SUPERVISOR TO EXECUTE A CHANGE ORDER WITH THE DUTCHESS COUNTY DEPARTMENT OF PUBLIC WORKS FOR THE SHARED SERVICES AGREEMENT CONTRACT NO. 16-0158-12/16-PW AND CHANGE ORDER NO. 16-0158-12/16 PW-A1**

**WHEREAS**, the Town entered into a Shared Services Agreement with the Dutchess County Department of Public Works regarding provision of certain services from the County's automotive maintenance facility dated May 31, 2016; and

**WHEREAS**, the County and the Town are desirous of extending the term of that Agreement from January 1, 2017 through December 31, 2017 pursuant to the terms of a Change Order No. 16-0158-12/16 PW-A1; and

**WHEREAS**, the Town's Highway Superintendent is desirous of continuing the Shared Services Agreement for another year; and

**WHEREAS**, the Change Order has been reviewed and approved by the Attorney to the Town and the Town's Comptroller.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor is hereby authorized to execute Change Order No. 16-0158-12/16-PW-A1 for Contract No. 16-0158-12/16-PW.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 21 OF 2017**

**RESOLUTION IDENTIFYING EBO ADMINISTRATOR FOR THE ROUTE 9 PEDESTRIAN NYSDOT PROJECT**

**WHEREAS**, the New York State Department of Transportation (NYSDOT) has implemented a web based reporting system called Equitable Business Opportunities (EBO) to streamline and satisfy the Title VI Civil Rights Reporting requirements for Federal Aid locally sponsored contracts; and

**WHEREAS**, the Town of Hyde Park's Route 9 Pedestrian NYSDOT project is a Federal Aid contract and the Town is required to use the NYSDOT EBO reporting system; and

**WHEREAS**, NYSDOT requires each local municipality as a sub-recipient to NYSDOT of Federal funds and sponsor of Federal-Aid

Contracts to identify a single primary user in order to access and use the system for Title VI compliance reporting requirements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Hyde Park hereby names Aileen Rohr, the Town Supervisor, as the responsible local official (RLO) for the Town of Hyde Park Route 9 Pedestrian project; and

**BE IT FURTHER RESOLVED**, that the RLO is hereby delegating the EBO Administrator role to the engineering firm of Greenman Pedersen Inc. (GPI) to access the EBO system as part of their project management responsibilities; and

**BE IT FURTHER RESOLVED**, that this Resolution is effective immediately.

MOTION: Councilwoman Svenson

SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 22 OF 2017**

**RESOLUTION AUTHORIZING THE HYDE PARK ZONING BOARD TO RETURN THE BALANCE OF ESCROW TO MIKE’S AUTO CENTER AND NEW BELVEDERE PARTNERS LLC**

**WHEREAS**, Mike’s Auto Center, 3638 Albany Post Road, Poughkeepsie, NY 12601; and New Belvedere Partners, LLC, Old Route 9, Staatsburg, NY 12580 has established an escrow account with the Town of Hyde Park in conjunction with an application which was pending before the Town Zoning Board; and

**WHEREAS**, the Zoning Board, on December 28th, approved Resolutions 16-CZ(Mike’s Auto Center) and 16-DZ(New Belvedere Partners, LLC) to release the remaining Zoning Board escrow for said applicants; and

**WHEREAS**, there is currently the remaining balances in the escrow accounts as listed below.

<b>NAME</b>	<b>Project #</b>	<b>Attorney</b>	<b>Total</b>
<b>MIKE’S AUTO CENTER</b> 3638 Albany Post Road Poughkeepsie, NY 12601	16-12Z	\$ 716.50	\$ 716.50
<b>NEW BELVEDERE PARTNERS, LLC</b> Old Route 9 Staatsburg, NY 12580	16-19Z	\$ 153.50	\$ 153.50

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby authorizes the release of the remaining balance in these escrow accounts to the applicants listed above; and

**BE IT FURTHER RESOLVED**, that the Town Comptroller and all other personnel of the Town of Hyde Park who are in charge of the administration of the said escrow accounts are hereby authorized to release to the said applicants the balances contained in these escrow accounts.

MOTION: Councilman Ray

SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 23 OF 2017**

**RESOLUTION DESIGNATING THE POUGHKEEPSIE JOURNAL AS THE OFFICIAL NEWSPAPER OF THE TOWN OF HYDE PARK FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby designate the Poughkeepsie Journal as the official newspaper of the Town of Hyde Park for the year 2017.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 24 OF 2017**

**RESOLUTION DESIGNATING THE TOWN OF HYDE PARK DEPOSITORIES FOR THE YEAR 2017**

**BE IT RESOLVED**, that any commercial bank doing business with the State of New York and preferably located in the Town of Hyde Park shall be designated as depositories for all Town monies for the year 2017.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 25 OF 2017**

**RESOLUTION RENEWING THE INVESTMENT POLICY FOR THE TOWN OF HYDE PARK**

**WHEREAS**, the Town of Hyde Park amended its Investment Policy on March 25, 2013; and

**WHEREAS**, the Town of Hyde Park reviews its Investment Policy annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the Investment Policy dated March 25, 2013 be renewed for the Town of Hyde Park.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 26 OF 2017**

**AUTHORIZING RENEWING SHORT TERM DISABILITY INSURANCE FOR TOWN OF HYDE PARK WITH THE HARTFORD INSURANCE COMPANY**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby renew the Town's Short Term Disability Policy through The

Hartford Insurance Company with an effective date of January 1, 2017;  
and

**BE IT FURTHER RESOLVED**, that the Town of Hyde Park does hereby authorize the Town Supervisor to sign any documents necessary and proper to effect the renewal of the Town's Short Term Disability Policy.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 27 OF 2017**

**RESOLUTION READOPTING THE TOWN OF HYDE PARK'S  
WORKPLACE VIOLENCE PREVENTION POLICY AND NAMING  
COMPLIANCE OFFICERS FOR ANTI-HARASSMENT IN THE  
WORKPLACE AND WORKPLACE VIOLENCE PREVENTION**

**WHEREAS**, the Town of Hyde Park has a Workplace Violence Prevention Policy and the Town Board of Hyde Park has reviewed the current policy; and

**WHEREAS**, Sandra Bruno, Personnel Assistant and Joseph Marrine, Town Councilman are hereby named the Compliance Officers for Anti-Harassment in the Workplace and Workplace Violence Prevention.

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board hereby readopts the Town of Hyde Park's Workplace Violence Prevention Policy.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 28 OF 2017**

**RESOLUTION REAPPOINTING AND DESIGNATING EMILY SVENSON  
AS DEPUTY SUPERVISOR FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park, pursuant to Section 42 of the Town Law, does hereby continue the position of Deputy Supervisor, which position shall be filled by appointment of the Supervisor and will be compensated \$1,000.00 per year; and

**BE IT FURTHER RESOLVED**, that Aileen Rohr, Supervisor of the Town of Hyde Park, does hereby appoint and designate Emily Svenson to serve as Deputy Supervisor for the year 2017.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 29 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN BOARD TO EXECUTE AN AGREEMENT FOR THE ATTORNEY TO THE TOWN OF HYDE PARK FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby appoint Warren S. Replansky, Esq. of the firm of Warren S. Replansky, P.C., as Attorney to the Town for the year 2017; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Hyde Park hereby authorizes and directs the Town Supervisor to sign a Retainer Agreement with Warren S. Replansky, P.C. to provide legal services to the Town of Hyde Park as Attorney to the Town upon the following terms and conditions: (i) all basic legal services as defined by the Retainer Agreement shall be payable in monthly installments of \$8,600.00; (ii) all legal services which are not included in the basic legal services, such as matters pertaining to sewer and water districts, special capital projects and municipal finance will be billed at the rate of \$175.00 per hour; (iii) all litigation shall be billed at an hourly rate of \$185.00; and (iv) all legal services rendered in conjunction with applications for the Planning Board and/or Zoning Board of Appeals where legal services are required by the Attorney to the Town and an escrow fee has been established for reimbursement of the Town for professional consulting fees, including legal fees, will be billed at the same hourly rate as billed by the attorney for the Planning and Zoning Boards for such services - \$210.00 per hour; and

**BE IT FURTHER RESOLVED**, that any request for reimbursement based on hourly rates pursuant to this section shall be set forth in a signed and itemized voucher, approved by the Town of Hyde Park for its review, order and approval.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 - 0 CARRIED

**RESOLUTION 1:9 - 30 OF 2017**

**RESOLUTION APPOINTING STUART WAXMAN, LLP AS LABOR AND EMPLOYMENT COUNSEL TO THE TOWN OF HYDE PARK**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby appoint Stuart S. Waxman, Esq. of Thomas, Drohan, Waxman, Petigrow & Mayle, LLP as Labor and Employment Counsel to the Town for the year 2017, in accordance with the Retainer Agreement on file in the office of the Town Clerk.

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute a Letter of Engagement with Thomas, Drohan, Waxman, Petigrow & Mayle, LLP to provide such services at a rate of \$200.00 per hour for attorneys and \$95.00 for paralegal services.

**BE IT FURTHER RESOLVED**, that all requests for reimbursement pursuant to this appointment shall be set forth in a signed and itemized voucher, and audited and approved by the Town of Hyde Park Comptroller as required by law.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 - 0 CARRIED

**RESOLUTION 1:9 - 31 OF 2017**

**RESOLUTION APPOINTING KERRI YAMASHITA AS SPECIAL PROSECUTOR FOR THE TOWN OF HYDE PARK FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby appoint Kerri Yamashita, Esq., as Special Prosecutor for the Town of Hyde Park to prosecute traffic infractions, Zoning Law, Code and Uniform Code violations, dangerous dog prosecutions, DEC violations and criminal violations not prosecuted by the District Attorney's office in and for the Town of Hyde Park in the Town Justice Court; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is authorized to execute a Contract with Kerri Yamashita, Esq. to provide such services at a rate of \$100.00 per hour not to exceed \$350.00 per judge's court session with an annual cap of \$15,000.00 in accordance with the retainer agreement on file in the office of the Town Clerk; and

**BE IT FURTHER RESOLVED**, that all requests for reimbursement pursuant to this appointment shall be set forth in a signed and itemized voucher, and audited and approved by the Town of Hyde Park Comptroller as required by law.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 32 OF 2017**

**RESOLUTION APPOINTING RODENHAUSEN CHALE LLP AS ATTORNEYS TO THE TOWN OF HYDE PARK PLANNING BOARD AND ZONING BOARD OF APPEALS FOR THE YEAR 2017**

**BE IT RESOLVED**, that Rodenhausen Chale LLP is hereby designated as Special Counsel to the Town of Hyde Park Planning Board and Zoning Board of Appeals for matters requiring monetary deposits by applicants for professional review and expenses, and to provide general legal advice and counseling to the Planning Board and Zoning Board of Appeals on matters not charged to an application for which an escrow has been established; and

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to sign Engagement Agreements with Rodenhausen Chale LLP providing, in relevant part, that: (i) legal services provided to these Boards billed to the Town's Escrow Account will be billed at an hourly rate of \$210.00 per hour for all attorneys and \$105.00 per hour for paralegals; (ii) general legal advice and counseling to these boards on matters not chargeable to an application shall be billed at the uniform hourly rate of \$195.00 per hour for all attorneys and \$105.00 per hour for paralegals; and (iii) expenses and disbursements will be separately billed; and

**BE IT FURTHER RESOLVED**, that any request for reimbursement based on an hourly rate pursuant to this section shall be set forth in a signed and itemized voucher, approved by the Town of Hyde Park for its review, order and approval.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine



VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 33 OF 2017**

**RESOLUTION APPOINTING ORRICK, HERRINGTON & SUTCLIFFE, LLP AS BOND COUNSEL TO THE TOWN OF HYDE PARK**

**BE IT RESOLVED**, that the Town of Hyde Park hereby designates and appoints Douglas Goodfriend, Esq. of Orrick, Herrington & Sutcliffe, LLP as Bond Counsel on an as-needed basis, with compensation to be paid in accordance with the fee schedule provided by Bond Counsel and on file in the office of the Town Clerk; and

**BE IT FURTHER RESOLVED**, that the Town of Hyde Park may, in its discretion, utilize the services of the Attorney to the Town for bonding work, or contract with other Bond Counsel, on an as needed basis; and

**BE IT FURTHER RESOLVED**, that any request for reimbursement based on hourly rates pursuant to this section shall be set forth in a signed and itemized voucher, approved by the Town of Hyde Park for its review, order and approval.

MOTION: Councilwoman Svenson

SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 34 OF 2017**

**RESOLUTION APPOINTING TOWN BOARD LIAISONS**

**BE IT RESOLVED**, that the following members of the Town Board of the Town of Hyde Park are hereby appointed as Liaisons to the Town and Community as follows:

**Emily Svenson:** Conservation Advisory Council  
DCWWA  
Grants  
Highway Department  
Shade Tree Commission  
Staatsburg Fire Department  
Storm Water Management Committee

**David Ray:** Board of Ethics  
Building Department  
Hyde Park Central School District  
Hyde Park Fire Department  
Media Committee  
Paul Tegtmeier Memorial  
Planning Board  
Planning Department  
Veterans Affairs

**Joseph Marrine:** Board of Assessment Review  
Compliance for Anti-Harassment  
Historian  
Recreation Department  
Roosevelt Fire Department  
Workplace Violence Prevention  
Audit Committee

**Kenneth Schneider:** Chamber of Commerce  
Justice Department

Police Department  
Roosevelt Fire Department  
Zoning Board of Appeals

**Aileen Rohr:**

Chamber of Commerce  
DCWWA  
Dog Control  
Personnel Negotiations  
Police Department  
Safety Plan Committee

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 35 OF 2017**

**RESOLUTION DESIGNATING AND REAPPOINTING MICHAEL DUPREE AS CHAIRMAN OF THE TOWN OF HYDE PARK PLANNING BOARD FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does designate and re-appoint Michael Dupree as Chairman of the Town of Hyde Park Planning Board for the year 2017.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 36 OF 2017**

**RESOLUTION REAPPOINTING KERRI DeGROAT AS A MEMBER AND DESIGNATING HER AS THE CHAIRPERSON TO THE TOWN OF HYDE PARK CONSERVATION ADVISORY COUNCIL (CAC) FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby reappoint Kerri DeGroat to the Town of Hyde Park Conservation Advisory Council (CAC) for a term to expire on December 31, 2018.

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Hyde Park does designate Kerri DeGroat as Chairperson of the Town of Hyde Park Conservation Advisory Council (CAC) for the year 2017.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 37 OF 2017**

**RESOLUTION REAPPOINTING THE TOWN SUPERVISOR TO THE TOWN OF HYDE PARK AUDIT COMMITTEE FOR ONE YEAR OF A FIVE YEAR TERM EFFECTIVE JANUARY 1, 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby reappoint the Town Supervisor to the Town of Hyde Park Audit Committee for 1 year of a 5 year term effective January 1, 2017.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 38 OF 2017**

**RESOLUTION REAPPOINTING SCOTT MARXER TO THE TOWN OF HYDE PARK RECREATION COMMISSION FOR A TERM BEGINNING DECEMBER 1, 2016 AND EXPIRING ON NOVEMBER 30, 2023**

**WHEREAS**, the Recreation Commission voted to recommend to the Town Board to reappoint Scott Marxer for another term.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of Hyde Park reappoints Scott Marxer to the Town of Hyde Park Recreation Commission for a term beginning December 1, 2016 and ending November 30, 2023.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 39 OF 2017**

**RESOLUTION ACCEPTING THE RESIGNATION OF ROBERT GROENINGER AS A MEMBER OF THE TOWN OF HYDE PARK PLANNING BOARD**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby accept the resignation of Robert Groeninger as a member of the Planning Board for the Town of Hyde Park effective as of December 31, 2016; and

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Hyde Park wants to thank Robert Groeninger for his past service to the Town of Hyde Park.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 40 OF 2017**

**RESOLUTION ACCEPTING THE RESIGNATION OF DAVID WANSOR AS A MEMBER OF THE TOWN OF HYDE PARK MEDIA COMMITTEE**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby accept the resignation of David Wansor as a member of the Media Committee for the Town of Hyde Park effective as of December 7, 2016; and

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Hyde Park wants to thank David Wansor for his past service to the Town of Hyde Park.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 41 OF 2017**

**RESOLUTION DESIGNATING AND APPOINTING JOHN BICKFORD AS CHAIRPERSON OF THE TOWN OF HYDE PARK ZONING BOARD OF APPEALS FOR THE YEAR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does designate and appoint John Bickford as Chairperson of the Town of Hyde Park Zoning Board of Appeals for the year 2017.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 42 OF 2017**

**RESOLUTION APPOINTING BRENDAN LAWLER AS A MEMBER OF THE TOWN OF HYDE PARK ZONING BOARD OF APPEALS BOARD**

**WHEREAS**, the Town of Hyde Park Zoning Board of Appeals consists of five (5) members with five (5) year terms; and two (2) alternate members with two (2) year terms ending December 31<sup>st</sup> on the year after appointment; and

**WHEREAS**, the Town Board of the Town of Hyde Park would like to appoint Brendan Lawler to the Town of Hyde Park Zoning Board of Appeals for a term to expire on December 31, 2021.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby appoint Brendan Lawler to the Town of Hyde Park Zoning Board of Appeals for a term to expire December 31, 2021.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 43 OF 2017**

**RESOLUTION APPOINTING HYDE PARK PLANNING BOARD ALTERNATE BRENT PICKETT TO PLANNING BOARD MEMBER EFFECTIVE JANUARY 1, 2017**

**WHEREAS**, the Town of Hyde Park Planning Board consists of seven (7) members with seven (7) year terms; and two (2) alternate members with two (2) year terms ending December 31<sup>st</sup> on the year after appointment; and

**WHEREAS**, Brent Pickett was an alternate member whose term expired December 31, 2016; and

**WHEREAS**, a member vacancy became available due to the resignation of member Robert Groeninger effective December 31, 2016; and

**WHEREAS**, the Town Board of the Town of Hyde Park would like to appoint Brent Pickett to fill the vacancy effective January 1, 2017 and ending December 31, 2018.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby appoint Brent Pickett to the Town of Hyde Park Planning Board for a term to expire December 31, 2018.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 44 OF 2017**

**RESOLUTION APPOINTING JACK DWORAK TO THE TOWN OF HYDE PARK BOARD OF ASSESSMENT REVIEW**

**WHEREAS**, the Town of Hyde Park Board of Assessment Review consists of five (5) members with five (5) year terms;

**WHEREAS**, the Town Board of the Town of Hyde Park would like to appoint Jack Dworak to the Board of Assessment Review for a term to expire on September 30, 2021.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby appoint Jack Dworak to the Town of Hyde Park Board of Assessment Review for the term to expire September 30, 2021.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 45 OF 2017**

**RESOLUTION APPOINTING TOWN CLERK AS COLLECTOR OF LICENSE FEE FOR GASLAND PETROLEUM, INC.**

**WHEREAS**, the Town of Hyde Park authorized the Town Supervisor to execute a License Agreement with Gasland Petroleum, Inc. pursuant to Resolution 10:1 – of 2012; and

**WHEREAS**, the License Agreement dated October 15, 2012 allowed for the encroachments of certain site improvements for Gasland Petroleum's convenience store located at 4299 Albany Post Road in the Town of Hyde Park, within the Town's right-of-way for Parker Avenue; and

**WHEREAS**, the Town Board determined that \$500.00 per annum for said license was fair and reasonable; and

**WHEREAS**, the License Fee shall be due and payable in the month of October of each year.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does delegate to the Town Clerk, the responsibility of collecting the annual License Fee from Gasland Petroleum.

MOTION: Councilwoman Svenson  
SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 46 OF 2017**

**RESOLUTION APPOINTING TOWN CLERK AS DISPENSER OF BINGO AND GAMES OF CHANCE LICENSES**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park, does, pursuant to Section 498 of the General Municipal Law, delegate to the Town Clerk, the responsibility and authority granted to it by law in relation to issuance, amendment and cancellation of licenses, the conduct of Bingo Games, Games of Chance and Raffles and the collection and transmission of fees.

**BE IT FURTHER RESOLVED**, that the Town Clerk be authorized to transmit those fees to the New York State Racing & Wagering Board.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 47 OF 2017**

**RESOLUTION APPOINTING TOWN CLERK AS REGISTRAR OF VITAL STATISTICS AND ISSUING AGENT OF HANDICAPPED PARKING PERMITS**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby designate and appoint Donna McGrogan to serve as the Registrar of Vital Statistics for the Town of Hyde Park, pursuant to Public Health Law §4123, to serve during her term of office as Town Clerk, which expires on December 31, 2017; and

**BE IT FURTHER RESOLVED**, that said Registrar of Vital Statistics to the Town of Hyde Park shall receive no salary or compensation, however, she shall be entitled to receive and retain all fees set by applicable statute for the performance of her duties as Registrar of Vital Statistics; and

**BE IT FURTHER RESOLVED**, that the Town Clerk hereby designates Patricia Coady-Cullen to hold the position of Deputy Registrar of Vital Statistics for the Town of Hyde Park and Linda Weiner as Sub-Registrar of Vital Statistics for the Town of Hyde Park; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby designates the Town Clerk to be the issuing agent of handicapped parking permits pursuant to Vehicle & Traffic Law §1203-a.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 48 OF 2017**

**RESOLUTION AUTHORIZING TOWN CLERK TO ACCEPT REFUSE COLLECTION FEES AND ISSUE REFUSE COLLECTION LICENSES FOR 2017**

**WHEREAS**, the Town Code Chapter 66 of the Town of Hyde Park requires all private refuse collectors to have a license with the Town of Hyde Park; and

**WHEREAS**, the below listed applicants have applied for a Refuse Collection License.

Lamela Sanitation Service  
Liberta Bros., Inc.  
Recycle Depot  
Royal Carting Service Company  
Taylor Recycling Facility  
Think Green Junk Removal  
Waste Management of New York  
Welsh Sanitation

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby authorize the Town Clerk to issue Refuse Collection Licenses and collect the fees for the period of time between January 1, 2017 and December 31, 2017.

MOTION: Councilman Schneider

SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 49 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN COMPTROLLER AND TOWN SUPERVISOR TO ATTEND THE NYS GOVERNMENT FINANCE OFFICERS' ASSOCIATION ANNUAL CONFERENCE MARCH 29<sup>TH</sup>, 2017 THROUGH MARCH 31<sup>ST</sup>, 2017**

**WHEREAS**, the Town Comptroller and Town Supervisor have requested approval to attend the NYS Government Finance Officers' Foundation Annual Conference in Albany, New York on March 29<sup>th</sup>, through March 31<sup>st</sup>, 2017; and

**WHEREAS**, the Town Board deems it appropriate and beneficial for the Town Comptroller and Town Supervisor to attend this training conference; and

**WHEREAS**, the funds were approved in the 2017 Budget for such training.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Hyde Park Town Board hereby authorizes the Town Comptroller and Town Supervisor to attend the NYS Government Finance Officers' Annual Conference in Albany, New York, and authorizes payment to NYS GFOA and reimbursement for lodging, travel and necessary business expenditures deemed appropriate and reasonable.

MOTION: Councilwoman Svenson

SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 50 OF 2017**

**RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE A TREE SERVICE CONTRACT WITH BULLFROG LLC DBA GENES TREE EXPERTS**

**WHEREAS**, the Town Board had authorized the solicitation of bids for the Town of Hyde Park’s Tree Service for 2017; and

**WHEREAS**, a proposed contract for said work was included in the bid package; and

**WHEREAS**, after the completion of the bidding process, the bid was awarded to Bullfrog LLC dba Genes Tree Experts; and

**WHEREAS**, the hourly rates of said contract are Bucket Truck \$125.00 per hour, Limb Chipper \$105.00 per hour, Crane Dump \$95.00 per hour, Laborer \$95.00 per hour and Flagman \$75.00 per hour; and

**WHEREAS**, the Highway Superintendent and the Town Attorney had reviewed and approved the contract included in the bid package.

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board hereby authorizes the Town Supervisor to execute the contract with Bullfrog LLC dba Genes Tree Experts.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 51 OF 2017**

**RESOLUTION DESIGNATING KATHLEEN MOSS AND EMILY SVENSON VOTING REPRESENTATIVES TO THE DUTCHESS COUNTY MS4 COORDINATION COMMITTEE (DCMS4CC) DUTCHESS COUNTY SOIL AND WATER CONSERVATION (DCSWCD)**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby designate Kathleen Moss and Emily Svenson as the voting representatives to the Dutchess County MS4 Coordination Committee (DCMS4CC) Dutchess County Soil and Water Conservation (DCSWCD) for the 2017 year.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 52 OF 2017**

**RESOLUTION DESIGNATING ROBERT BENSON AS GAMES OF CHANCE INSPECTOR FOR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park hereby appoints Robert Benson to the position of Games of Chance Inspector for the year 2017.

**BE IT FURTHER RESOLVED**, that Robert Benson shall hold the position Games of Chance Inspector and will serve at the pleasure of the Town Board from January 1, 2017 through December 31, 2017; and



**BE IT FURTHER RESOLVED**, that the annual compensation for the Games of Chance Inspector shall be a fee of \$25.00 per inspection payable upon receipt and approval of vouchers for same.

MOTION: Councilman Schneider

SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 53 OF 2017**

**RESOLUTION DESIGNATING KATHLEEN FISHER AS BINGO INSPECTOR FOR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park hereby appoints Kathleen Fisher to the position of Bingo Inspector for the year 2017.

**BE IT FURTHER RESOLVED**, that Kathleen Fisher shall hold the position Bingo Inspector and will serve at the pleasure of the Town Board from January 1, 2017 through December 31, 2017; and

**BE IT FURTHER RESOLVED**, that the annual compensation for the Bingo Inspector shall be \$2,000.00.

MOTION: Councilwoman Svenson

SECOND: Councilman Ray

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 54 OF 2017**

**RESOLUTION RENEWING THE TOWN'S PROCUREMENT POLICY**

**WHEREAS**, Section 104-b of the General Municipal Law requires every Town to annually review their internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of General Municipal Law Section 103 or any other law; and

**WHEREAS**, the Town of Hyde Park revised its procurement policy in 2013; and

**WHEREAS**, the renewal of the procurement policy is exempt from environmental review under the State Environmental Quality Review Act as a Type II action.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby renew the Procurement Policy dated June 30, 2013.

MOTION: Councilman Ray

SECOND: Councilwoman Svenson

VOICE VOTE: 5 – 0 CARRIED

MOTION: Councilman Marrine

SECOND: Councilwoman Svenson

To add Resolution 1:9 – 55 of 2017, “Reappoint Barbara Hobens as Town Historian” and Resolution 1:9 – 56 of 2017, “Resolution Authorizing the Execution of a Contract for Stephen C. Hughes as Webmaster for the Town of Hyde Park”

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 – 55 OF 2017**

**REAPPOINT BARBARA HOBENS AS TOWN HISTORIAN FOR 2017**

**BE IT RESOLVED**, that the Town Board of the Town of Hyde Park does hereby reappoint Barbara Hobens as Town Historian for the year 2017.

**BE IT FURTHER RESOLVED**, that the annual compensation for the Town Historian shall be \$300.00.

MOTION: Councilman Marrine  
SECOND: Councilman Schneider

VOICE VOTE: 5 – 0 CARRIED

**RESOLUTION 1:9 - 56 OF 2017**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR STEPHEN C. HUGHES AS WEBMASTER FOR THE TOWN OF HYDE PARK**

**BE IT RESOLVED**, that the Supervisor of the Town Of Hyde Park be and hereby is authorized to execute an agreement with Stephen C. Hughes as Web Master effective January 1, 2017 for the annual fee of \$1,600.00 to be paid quarterly at the conclusion of each calendar quarter upon appropriate voucher submittal by the contractor.

MOTION: Councilman Schneider  
SECOND: Councilman Marrine

VOICE VOTE: 5 – 0 CARRIED

Supervisor Rohr stated that the Town would like to dedicate a page in the minute book to Bernard Kessler, former Attorney to the Town of Hyde Park, who passed away.

MOTION: Councilman Ray  
SECOND: Councilwoman Svenson

To adjourn meeting.

VOICE VOTE: 5 – 0 CARRIED

Meeting adjourned at 7:31pm

Respectfully submitted,

Donna McGrogan  
Town Cle

In Memory Of  
Former Attorney to the Town of  
Hyde Park

BERNARD KESSLER

1922-2017