

**AGENDA
HYDE PARK TOWN BOARD
SPECIAL MEETING, PUBLIC HEARING & WORKSHOP
MONDAY, OCTOBER 2, 2017
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES OF SEPTEMBER 18TH, 2017

PUBLIC HEARING:

1. COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS / 2018

WORKSHOP:

1. PRESENTATION OF THE 2018 TENTATIVE BUDGET / TOWN COMPTROLLER SUMMARY COMMENTS

PUBLIC COMMENT ON RESOLUTIONS ONLY (3 MINUTE LIMIT)

RESOLUTIONS:

1. ACCEPT SEPTEMBER BUDGET REVISIONS / 2017
2. AUTHORIZE TOWN CLERK / RELEASE BID BOND / AMITY CONSTRUCTION / NUNC PRO TUNC
3. AUTHORIZE TOWN SUPERVISOR / EXECUTE / CHANGE ORDER / AMITY CONSTRUCTION / SOUTH DRIVE BRIDGE
4. AUTHORIZE TOWN SUPERVISOR / EXECUTE / 2017 / INTERMUNICIPAL SNOW AGREEMENT / TOWN OF HYDE PARK / DUTCHESS COUNTY
5. AUTHORIZE BUILDING INSPECTOR / ATTEND / NEW YORK STATE
6. AUTHORIZE LT. ROBERT BENSON / OFFICER THOMAS MIRABELLA / ATTEND / DUTCHESS COUNTY SHERIFF'S OFFICE / CRISIS NEGOTIATOR TRAINING
7. AUTHORIZE ZONING ADMINISTRATOR / CARRYOVER VACATION
8. APPOINT POLICE OFFICER / CHRISTOPHER MILLER / HYDE PARK POLICE DEPARTMENT

PUBLIC COMMENT (3 MINUTE LIMIT)

CORRESPONDENCE

NEW AND OLD BUSINESS

ADJOURN

***A MOTION MAY BE MADE TO ENTER EXECUTIVE SESSION**

***AGENDA SUBJECT TO CHANGE**

RESOLUTION 10:2 – 1 OF 2017

RESOLUTION APPROVING BUDGET REVISIONS TO THE TOWN OF HYDE PARK FOR THE PERIOD OF SEPTEMBER 2017 BUDGET REVISIONS NUMBER 2017-09

WHEREAS, the Town Comptroller recommends certain budget revisions based on various department requests and/or the Town Comptroller’s review and analysis of Expenditures versus Budget.

NOW, THEREFORE, BE IT RESOLVED, that the following itemized revisions be authorized and approved by the Town of Hyde Park Town Board for September 2017 identified as Budget Revisions Number 2017-09.

REVISION NUMBER	ACCOUNT NUMBER	ACCOUNT TITLE & EXPLANATION	INCREASE DOLLARS	DECREASE DOLLARS
GENERAL FUND				
2017-09-01	01.1310.400	Financial Advisor General Expense	1,050.00	
	01.1220.812	Town Supervisor Retirement		1,050.00
		<i>-Transfer Money for Bond Rating Expense</i>		
2017-09-02	01.1330.490	Tax Postage Expenses	2,830.00	
	01.1330.812	Rec of Taxes Retirement		2,830.00
		<i>-Transfer for School Tax Bills</i>		
2017-09-03	01.1355.480	Assessor Conference	59.00	
	01.1355.410	Assessor Supplies		59.00
		<i>-Transfer for Training</i>		
2017-09-04	01.1355.813	Assessor Workers Comp Insurance	4,400.00	
	01.1620.813	Town Hall Workers Comp Insurance	1,600.00	
	01.1621.813	Police /Court Fac. Workers Comp Insurance	600.00	
	01.3620.813	Safety Inspection Workers Comp Insurance	10,500.00	
	01.5132.813	Highway Garage Workers Comp Insurance	400.00	
	01.7110.813	Parks Maintenance Workers Comp Insurance	1,900.00	
	01.7140.813	Playground Workers Comp Insurance	1,300.00	
	01.7180.813	Pool Workers Comp Insurance	680.00	
	01.9040.800	General Workers Comp Insurance		21,380.00
		<i>-Reallocate Workers Comp Ins. By Codes of Coverage</i>		
2017-09-05	01.1410.400	Town Clerk Expense	210.00	
	01.1410.480	Town Clerk Conference		210.00
		<i>-Transfer for Expense</i>		
REVISION NUMBER	ACCOUNT NUMBER	ACCOUNT TITLE & EXPLANATION	INCREASE DOLLARS	DECREASE DOLLARS
2017-09-06	01.1420.460	Special Legal Prosecutor	950.00	

	01.1420.494	Safety Inspection Legal Services	1,090.00	
	01.1420.492	Zoning Prosecutor		2,040.00
		-Transfer for Legal Services		
2017-09-07	01.1620.400	Town Hall Repair Expense	630.00	
	01.1620.410	Town Hall Supplies	570.00	
	01.1620.812	Town Hall Retirement		1,200.00
		-Transfer for Repairs & Supplies		
2017-09-08	01.1622.230	Greentree Improvement	1,550.00	
	01.1910.410	Insurance, Other Expense		1,550.00
		-Transfer for Project costs		
2017-09-09	01.1670.431	Postage Supplies	101.00	
	01.1670.410	Central Copier Supplies		101.00
		-Transfer for Supplies		
2017-09-10	01.1680.400	EDP Expense	300.00	
	01.1680.200	EDP Equipment		300.00
		-Transfer for Expense		
2017-09-11	01.3120.430	Police Insurance	500.00	
	01.1910.410	Other Insurance Expense	2,182.00	
	01.1910.400	Insurance Premiums		2,682.00
		-Reclass Insurance Monies		
2017-09-12	01.3120.480	Police Training Expense	243.00	
	01.3120.490	Police Uniform Expense	57.00	
	01.3120.400	Police Contractual Expense		300.00
		-Transfer for Police Expenses		
2017-09-13	01.3120.450	Police Vehicle Maintenance	3,500.00	
	01.3120.810	Civilian Retirement		3,500.00
		-Transfer for Maintenance		
2017-09-14	01.3310.400	Sign Control	225.00	
	01.1910.410	Other Insurance Expense		225.00
		-Transfer for Signs		

REVISION NUMBER	ACCOUNT NUMBER	ACCOUNT TITLE & EXPLANATION	INCREASE DOLLARS	DECREASE DOLLARS
2017-09-15	01.3510.440	Dog Control Housing	980.00	
	01.1910.410	Other Insurance Expense		980.00
		-Transfer for Dog Housing		

2017-09-16	01.5132.410	Highway Garage Supplies	435.00	
	01.5132.450	Highway Garage Contracts	20.00	
	01.5132.400	Highway Garage Expenses		455.00
		-Transfer for Contracts & Supplies		
2017-09-17	01.7110.450	Parks Vehicle Maintenance	1,300.00	
	01.7110.812	Parks Retirement		1,300.00
		-Transfer for Vehicle Repair		
2017-09-18	01.7112.410	Pinewoods Park Supplies	260.00	
	01.7112.440	Pinewoods Park Rentals	40.00	
	01.7112.420	Pinewoods Park Utilities		300.00
		-Transfer for Park Expenses		
2017-09-19	01.7114.410	Greenfields Park Supplies	325.00	
	01.7113.400	Riverfront Park Expense		325.00
		-Transfer for Supplies		
2017-09-20	01.7117.410	Greentree Park Supplies	10.00	
	01.7118.410	Doty Park Supplies		10.00
		-Transfer for Supplies		
2017-09-21	01.7140.100	Camp Seasonal Labor	670.00	
	01.7140.150	Camp Specialty Labor	998.00	
	01.7140.120	Art Instructor		490.00
	01.7180.113	Pool Seasonal Labor		1,154.00
	01.7310.116	Youth Seasonal Labor		24.00
		-Transfer Labor Costs		
2017-09-22	01.7180.401	Pool Supplies	10.00	
	01.7140.812	Camp Retirement	700.00	
	01.7180.812	Pool Retirement	700.00	
	01.7020.812	Rec Administration Retirement		1,410.00
		-Transfer for Retirement Expenses		
2017-09-23	01.7270.440	Concert Rentals	56.00	
	01.7180.410	Pool Chemicals		56.00
		-Transfer for Rental Costs		
REVISION	ACCOUNT	ACCOUNT TITLE & EXPLANATION	INCREASE	DECREASE
NUMBER	NUMBER		DOLLARS	DOLLARS
2017-09-24	01.7510.480	Town Historian Conference	171.00	
	01.1989.400	Undistributed Expenses		171.00
		-Transfer for Training Expense		
2017-09-25	01.7551.440	Events Contracts	865.00	
	01.7620.450	Adult Program Contracts		865.00
		-Transfer for Expense		

2017-09-26	01.9711.700	Landfill Loan Interest	1,025.00	
	01.9189.800	Employee Assistance Program		1,025.00
		<i>-Transfer for shortage in budget</i>		
<u>HIGHWAY FUND</u>				
2017-09-27	05.5110.121	General Repairs Differential	1,000.00	
	05.5110.103	General Repairs Overtime	316.00	
	05.5110.116	General Repairs Seasonal		1,000.00
	05.5110.107	General Repairs other/Com Absences		316.00
		<i>-Transfer for Labor Costs</i>		
2017-09-28	05.5130.400	Machinery Repairs	8,560.00	
	05.5130.812	Machinery Retirement		4,000.00
	05.5130.813	Machinery Workers Comp Ins		4,560.00
		<i>-Transfer for Repairs/Supplies</i>		
2017-09-29	05.5130.400	Machinery Repairs	2,415.00	
	05.5142.121	Snow Removal Differential	253.00	
	05.5142.103	Snow Removal Overtime	15,000.00	
	05.5110.831	Retirees GHI		17,668.00
		<i>-Transfer Excess Funds</i>		
2017-09-30	05.5142.121	Snow Differential	461.00	
	05.5142.812	Snow Retirement	1,664.00	
	05.5142.813	Snow Workers Comp Insurance		2,125.00
		<i>-Transfer for Excess</i>		
2017-09-31	05.9050.800	Unemployment Insurance	1.00	
	05.5142.824	Disability Insurance		1.00
		<i>-Correct Previous Error</i>		
<u>QUAKER AMB. DISTR.</u>				
2017-09-01	36.3410.490	General Govt Service	40.00	
	36.3410.400	General Contract Expense		40.00
		<i>-Transfer for Expense</i>		

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION AUTHORIZING THE RELEASE OF A BID BOND FOR THE SOUTH DRIVE BRIDGE REPAIR PROJECT TO AMITY CONSTRUCTION NUNC PRO TUNC

WHEREAS, the Town Clerk solicited bids for the South Drive Bridge Repair back in May of 2017; and

WHEREAS, it stated in the request for proposal that each proposal would be accompanied by a certified check in the sum of five percent (5%) of the amount of the bid, payable to the order of the Town of Hyde Park to secure said bid; and

WHEREAS, the Hyde Park Town Clerk received such a check from Amity Construction in the amount of \$3,200. which was held by the Town Clerk until said bid was actually awarded on July 17, 2017; and

WHEREAS, Amity Construction was awarded the bid to repair the South Drive Bridge; and

WHEREAS, the Town Clerk had to release said bid bond to Amity Construction by August 29, 2017 as stipulated in the request for proposal.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the town of Hyde Park hereby authorizes the Town Clerk to release Amity’s bid bond in the amount of \$3,200. Nunc Pro Tunc as stipulated in the request for proposal.

MOTION:
SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 10:2 – 3 OF 2017

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO SIGN A CHANGE ORDER AGREEMENT WITH AMITY CONSTRUCTION CORPORATION FOR THE SOUTH DRIVE BRIDGE REPAIRS PROJECT

WHEREAS, there was an additional add on project allowance of \$5,000 that was above the Base Bid of \$64,000 to change the catch basin frames and grates and to add additional pressure grouting; and

WHEREAS, the entire add on project allowance ended up only being \$4,980 to complete; and

WHEREAS, the Town Engineer negotiated a change order with Amity Construction Corporation for a credit of \$20 to the original contract sum of \$69,000 as explained in the letter from Morris Associates dated September 20, 2017; and

WHEREAS, the proposed change order has been reviewed and approved by the Town’s Engineer; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to sign Change Order Number 1, which resulted in a new contract sum of \$68,980.

MOTION:
SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 10:2 - 4 OF 2017

RESOLUTION AGREEING TO THE EXTENSION OF THE INTERMUNICIPAL AGREEMENT BETWEEN THE TOWN OF HYDE PARK AND THE COUNTY OF DUTCHESS FOR SNOW REMOVAL

WHEREAS, the Town of Hyde Park had entered an Intermunicipal Agreement (IMA) with the County of Dutchess which provides, in relevant part, for snow and ice removal and ice control services through September 30, 2017; and

WHEREAS, the County of Dutchess has proposed a new Intermunicipal Agreement for snow removal and ice control services for the period October 1, 2017 through April 30, 2018 which includes a pilot program that would pay per mile and eliminate almost all of the tedious paperwork involved in the existing IMA; and

WHEREAS, the proposed IMA for 2017 has been reviewed, and approved, in conceptual form by the Town Board, Town Highway Superintendent and Town Comptroller; and

WHEREAS, The proposed new IMA does not include a provision stating that the Town is not responsible for snow removal activities and other duties as are set forth in an Agreement dated December 12, 2001 between the County of Dutchess and Hyde Park Landing Ltd. and Peter J. Andros and Katherine S. Andros filed in the Office of the Dutchess County Clerk on May 29, 2002 as Document No. 2 2002 5136 and does not contain the agreed upon per mile payment.

NOW, THEREFORE, be it RESOLVED, that the Town Board hereby approves the execution of the new Intermunicipal Agreement for snow removal and ice control services containing the PILOT program for the period October 1, 2017 through April 30, 2018 when received from Dutchess County, provided the same has been amended to include a provision stating that the Town is not responsible for snow removal activities and other

duties as are set forth in an Agreement dated December 12, 2001 between the County of Dutchess and Hyde Park Landing Ltd. and Peter J. Andros and Katherine S. Andros filed in the Office of the Dutchess County Clerk on May 29, 2002 as Document No. 2 2002 5136 and a correction of the reimbursement rate.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 10:2 – 5 OF 2017

RESOLUTION AUTHORIZING DON WESTERMEYER, BUILDING INSPECTOR TO ATTEND THE NEW YORK STATE BUILDING OFFICIALS CONFERENCE ON NOVEMBER 8, 2017

WHEREAS, Don Westermeyer, the Building Inspector, would like to attend the New York State Building Officials Conference Wednesday, November 8, 2017 at the Villa Borghese, Poughkeepsie; and

WHEREAS, the Town Board has determined that the attendance of the Building Inspector would be beneficial to the Town of Hyde Park and to the functioning of his duties; and

WHEREAS, the funds were approved in the 2017 Budget for such training.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize Don Westermeyer, Building Inspector to attend the New York State Building Officials Conference Wednesday, November 8, 2017 at the Villa Borghese, Poughkeepsie. The Town Board authorizes payment of \$85.00 to Mid-Hudson NYSBOC and reimbursement for travel and any necessary business expenditures as deemed appropriate and reasonable.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 10:2 – 6 OF 2017

RESOLUTION AUTHORIZING LIEUTENANT ROBERT BENSON AND POLICE OFFICER THOMAS MIRABELLA TO ATTEND THE FBI BASIC CRISIS NEGOTIATION COURSE

WHEREAS, the Chief of Police Eric A. Paolilli has requested approval for Lieutenant Robert Benson and Officer Thomas Mirabella to attend a five day training course conducted by the FBI and the Dutchess County Sherriff's Department on Basic Crisis Negotiations from Monday, October 16th thru Friday, October 20, 2017 at the Dutchess County Department of Emergency Response, 392 Creek Road, Poughkeepsie; and

WHEREAS, the Town Board deems it appropriate and beneficial for Lieutenant Robert Benson and Officer Thomas Mirabella to attend this course; and

WHEREAS, there is no fee associated with this conference.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board hereby authorizes Lieutenant Robert Benson and Officer Thomas Mirabella to attend the five day training course conducted by the FBI and the Dutchess County Sherriff's Department from Monday, October 16th thru Friday, October 20, 2017 at the Dutchess County Department of Emergency Response, 392 Creek Road, Poughkeepsie, NY; and

BE IT FURTHER RESOLVED, that the Town Board authorizes reimbursement for travel and necessary business expenditures as deemed appropriate and reasonable.

**MOTION:
SECOND:**

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 10:2 – 7 OF 2017

RESOLUTION AUTHORIZING THE ZONING ADMINISTRATOR, KATHLEEN MOSS TO CARRY OVER ACCRUED VACATION TIME

BE IT RESOLVED, that the Town Board of the Town of Hyde Park does hereby authorize Zoning Administrator, Kathleen Moss to carry-over up to Forty-Seven (47) hours of accrued vacation time which she was unable to use prior to her anniversary date of October 16th, 2017, and that said carry-over vacation time must be used no later than April 16th, 2018.

**MOTION:
SECOND:**

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____

Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 10:2 – 8 OF 2017

RESOLUTION APPOINTING FULL-TIME POLICE OFFICER CHRISTOPHER MILLER TO THE HYDE PARK POLICE DEPARTMENT

WHEREAS, there exists a full time Police Officer vacancy in the Town of Hyde Park Police Department; and

WHEREAS, after an interview process, the Town Police Chief has recommended an experienced officer to fill that position under the provision of Civil Service Law dealing with a resignation/reinstatement; and

WHEREAS, the Town Board of the Town of Hyde Park is in agreement with the Town Police Chief's recommendation;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Hyde Park does hereby appoint Christopher Miller to the position of full time Police Officer with the Town of Hyde Park Police Department by means of reinstatement in accordance with the Rules for Classified Civil Service for Dutchess County effective October 19, 2017, at an hourly rate of \$27.45, Step 1 of the Collective Bargaining Agreement between the Town and the Town of Hyde Park PBA; and

BE IT FURTHER RESOLVED, that said appointment is subject to the applicable probationary period as set forth in the aforementioned Rules.

MOTION:

SECOND:

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____