

**AGENDA
HYDE PARK TOWN BOARD
REGULAR MEETING / PUBLIC HEARING / WORKSHOP
MONDAY, MAY 15, 2017
7:00 P.M.**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ACCEPTANCE OF MINUTES OF MAY 1ST, 2017

PUBLIC HEARING:

1. MS4

WORKSHOP:

1. BELLEFIELD SEWER MITIGATION UPDATE

PUBLIC COMMENT ON RESOLUTIONS ONLY (3 MINUTE LIMIT)

RESOLUTIONS:

- | | | |
|-----|-----------|---|
| 1. | AMEND | APPROVAL / 2016 INCREASE OR DECREASE / TOWN'S RESERVE FUNDS |
| 2. | AMEND | FEE SCHEDULE / RECREATION |
| 3. | AMEND | 284 AGREEMENT / EXPENDITURES / HIGHWAY `MONIES |
| 4. | ACCEPT | PROPOSAL / ONE NATURE LLC / LANDSCAPING / GREENTREE CORNER |
| 5. | ACCEPT | PROPOSAL / MORRIS ASSOCIATES / LANDFILL MONITORING SERVICES |
| 6. | APPROVE | MS4 REPORT / 2016-2017 |
| 7. | AUTHORIZE | RECREATION DIRECTOR / ATTEND BUILD A POOL CONFERENCE |
| 8. | AUTHORIZE | ZONING ADMINISTRATOR / ATTEND NYS FLOODPLAN AND STORMWATER CONFERENCE |
| 9. | AUTHORIZE | TOWN CLERK / SOLICIT BIDS / BLACKTOP / HIGHWAY |
| 10. | AUTHORIZE | REPLACEMENT / AIR HANDLER EVAPORATOR COIL POLICE COURT FACILITY / HEAT PUMP CONDENSOR AND AIR HANDLER / TOWN HALL |
| 11. | AUTHORIZE | TOWN CLERK / SOLICIT BIDS / SOUTH DRIVE BRIDGE REPAIRS |
| 12. | ABOLISH | MEDIA COMMITTEE |
| 13. | SET | PUBLIC HEARING / PROPOSED MITIGATION CHANGES / BELLEFIELD PROJECT |

CORRESPONDENCE

NEW AND OLD BUSINESS

ADJOURN

***A MOTION MAY BE MADE TO ENTER EXECUTIVE SESSION**

***AGENDA SUBJECT TO CHANGE**

RESOLUTION 5:15 – 1 OF 2017

RESOLUTION TO AMEND THE 2016 TRANSACTIONS TO THE TOWN’S RESERVE FUNDS

WHEREAS, The Town Comptroller requests and recommends amended approval of increases and decreases to the Town’s Reserve Funds for 2016.

NOW BE IT RESOLVED, that the following maximum transactions to the Town’s Reserve Funds be approved and made for the fiscal year 2016.

FUND	RESERVE DESCRIPTION	MAXIMUM ADDITION	MAXIMUM DEDUCTION
General	Compensated Absences Reserve	\$ 140,000	
General	Certiorari Reserve – 2016 Use		\$ 15,953
General	Assigned For Future Use / Capital	\$ 100,000	
General	General Debt Reserve		\$ 5,683
Highway	Compensated Absences Reserve	\$ 77,000	
Highway	Snow Reserve Fund	\$ 100,000	
Highway	Highway Debt Reserve – 2016 Use		\$ 22,588

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 5:15 – 2 OF 2017

RESOLUTION TO AMEND THE 2017 RECREATION FEE SCHEDULE FOR THE TOWN OF HYDE PARK

WHEREAS, the Town was not awarded the Division for Youth Grant for the 2017 Town of Hyde Park Recreation Intern Program: and

WHEREAS, the Town will now have to charge a fee in order to cover the expenses for the Town of Hyde Park Recreation Intern Program.

NOW, THEREFORE, BE IT RESOLVED, that the Town will revise the 2017 Recreation Fee Schedule to include the new fee being charged for the Town of Hyde Park Recreation Intern Program.

MOTION:
SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 5:15 – 3 OF 2017

RESOLUTION AMENDING THE AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONIES

WHEREAS, Resolution 12:19-13 of 2016 authorized the Superintendent of Highways and the Town Board of the Town of Hyde Park to enter into an agreement for the expenditure of Highway Funds for the maintenance of highways within the Town in accordance with the provisions of Highway Law §284; and

WHEREAS, pursuant to the provisions of Highway Law §284, the Town Highway Superintendent and the Town Board agreed that the monies levied and collected in the Town for repair and improvement of highways, and received from the State for State Aid for the repair and improvement of Highways, was to be expended in accordance with the original annexed Agreement for the Expenditure of Highway Monies as passed by Resolution 12:19-13 of 2016; and

WHEREAS, pursuant to the provisions of Highway Law §284, the Dutchess County Commissioner of Public Works in his capacity as County Superintendent of Highways was a signatory to the agreement between the Superintendent of Highways and the Town Board; and

WHEREAS, that now through additional funding the Town of Hyde Park has the means to provide funding for the repairs to two additional sections of roads, Cardinal Road and the South Drive Bridge that were not listed in the original agreement; and

WHEREAS, due to these added projects the agreement must now be amended and resubmitted to Dutchess County as per their requirements.

NOW THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes that the monies levied and collected in the Town for repair and improvement of highways, and received from the State for State Aid for the repair and improvement of Highways shall be expended in accordance with the annexed amended Agreement for the Expenditure of Highway Monies; and

BE IT FURTHER RESOLVED, that the members of the Town Board and the Town Highway Superintendent are hereby authorized to sign in duplicate the Amended annexed Agreement for the Expenditure of Highway Monies; and

BE IT FURTHER RESOLVED, that the Town Clerk shall file one copy of the amended Agreement in the Office of the Town Clerk, and one signed amended copy of the agreement in the Office of the Dutchess County Department of Public Works.

MOTION:
SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
 Councilman Ray _____
 Councilman Marrine _____
 Councilman Schneider _____
 Supervisor Rohr _____

Agreement for the Expenditure of Highway Monies

AGREEMENT between the Town Superintendent of the Town of Hyde Park
Dutchess County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected in the Town for the repair and improvement of highways, and received from the State for State Aid for the repair and improvement of highways, shall be expended as follows:

1. GENERAL REPAIRS. The sum of \$ 257,315 shall be set aside to be expended for primary work and general repairs upon 9.25 miles of town highways, including ditches, culverts and bridges having a span of less than five feet and boardwalks or renewals thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvement of Town highways: See attached Breakdown

(a) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____
 Width of traveled surface _____
 Thickness _____
 Subbase _____

(b) On the road commencing at _____ and leading to _____, a distance of _____ miles, there shall be expended not over the sum of \$ _____.

Type _____
 Width of traveled surface _____
 Thickness _____
 Subbase _____

Executed in duplicate this 15th day of May 2017

Supervisor Aileen Rohr

Councilman Joe Marrine

Councilman Emily Svenson

Councilman Kenneth Schneider

Councilman Dave Ray

Councilman Walter

County Superintendent of Highways

Town Superintendent of Highways Walt Doyle

Note: This agreement should be signed in duplicate by a majority of the members of the Town Board and by the Town Superintendent. Both copies must be approved by the County Superintendent. One copy must be filed in the Town Clerk's office and one in the County Superintendent's office. COPIES DO NOT HAVE TO BE FILED IN ALBANY.

RESOLUTION 5:15 – 4 OF 2017

RESOLUTION ACCEPTING THE PROPOSAL OF ONE NATURE, LLC TO PERFORM THE LANDSCAPING PROJECT FOR 1381 ROUTE 9G (GREENTREE DRIVE SOUTH)

WHEREAS, a half-acre parcel at 1381 Route 9G (at the intersection with Greentree Drive South) was acquired by the Town of Hyde Park after a three way agreement was achieved with the NY State Spill Fund and Dutchess County to resolve the long-standing problem of an abandoned gas station at this intersection; and

WHEREAS, the agreement resulted in the release of state environmental clean-up liens and the release of county tax liens and provided for additional remediation after the derelict gas station was demolished; and

WHEREAS, the gas station demolition and resulting remediation were completed in fall of 2016; and

WHEREAS, the Town desires to complete the project by installing a low-maintenance, attractive, natural landscape; and

WHEREAS, the Town does not desire to designate this area as a park, which would carry legal requirements and limitations, but rather to return it to a natural landscape; and

WHEREAS, the Town released an RFP for landscape design and installation with a budget of \$10,000; and

WHEREAS, the RFP was circulated to numerous local landscape firms; and

WHEREAS, One Nature, LLC was the only bidder for the project and has provided an acceptable proposal to the Town for the design and installation within the \$10,000 budget, and Town officials have met with One Nature, LLC and determined that the proposal is one that meets their needs; and

WHEREAS, One Nature has expertise in ecological restoration and will employ environmentally-sensitive techniques to support the site's return to natural woodland.

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute a formal contract with One Nature, LLC for landscaping services for 1381 Route 9G (Greentree Drive South) in accordance with the proposal submitted to the Town Board which will be incorporated in a more formal contract to be prepared by the Attorney to the Town without additional approval needed by the Town Board.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK:

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 5:15 – 5 OF 2017

RESOLUTION AUTHORIZING THE TOWN SUPERVISOR TO ACCEPT PROPOSAL FROM MORRIS ASSOCIATES FOR LANDFILL MONITORING SERVICES FOR 2017

WHEREAS, the Town of Hyde Park Forest Drive Landfill was capped in 2005 in accordance with DEC rules and regulations, and the Town is required to implement a post-closure monitoring program approved by DEC which includes ground water quality and methane gas sampling; and

WHEREAS, the Town of Hyde Park is required to conduct and prepare quarterly monitoring reports for landfill gas that are sent to DEC and the Town along with an annual report; and

WHEREAS, Morris Associates, PLLC has submitted a proposal for providing water quality monitoring services for the Forest Drive Landfill dated May 1, 2017 which provides, in relevant part, for a continuation of the past landfill monitoring services provided by Morris Associates, PLLC at a cost not to exceed \$6,000; and

WHEREAS, the proposal has been reviewed by the Town Board and the Town Comptroller, which have determined that the proposal is fair and reasonable; and

WHEREAS, there are sufficient funds provided for in the Town’s 2017 budget to provide for the cost of said monitoring services.

BE IT RESOLVED, that the Town Supervisor is hereby authorized to accept the landfill monitoring proposal with Morris Associates, PLLC for 2017 at a total cost not to exceed \$6,000 for contract term May 1, 2017 through December 31, 2017.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson	_____
Councilman Ray	_____
Councilman Marrine	_____
Councilman Schneider	_____
Supervisor Rohr	_____

RESOLUTION 5:15 - 6 OF 2017

RESOLUTION APPROVING NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION 2016 - 2017 MS4 PERMIT ANNUAL REPORT

WHEREAS, on May 10, 2003, the Town of Hyde Park applied for coverage under SPDES permit number NYR20A246 for Stormwater discharge of municipal separate Stormwater sewer systems (MS4); and

WHEREAS, that permit requires the Town to develop, implement and enforce a Stormwater Management Program (SWMP) designed to reduce the discharge of contaminants in Stormwater to the maximum extent practical; and

WHEREAS, the Town is required to conduct an annual evaluation of the Town’s progress in implementing the program and submit an annual report to New York State Department of Environmental Conservation; and

WHEREAS, a public meeting is required in order to describe the contents of the annual report and public comments must be included in the final version of the report to be submitted to the Department of Environmental Conservation; and

WHEREAS, the Draft 2016 - 2017 MS4 Annual Report was posted on the Town website on April 17, 2017; and

WHEREAS, a properly noticed public meeting was held on May 1, 2017 and a Public Hearing on May 15, 2017, to discuss the 2016 - 2017 Annual Report, at which time all members of the public had the opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Hyde Park does hereby approve the 2016 - 2017 MS4 Annual Report; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Hyde Park does hereby authorize and direct the Supervisor to sign any required documents in relation to that report.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson	_____
Councilman Ray	_____
Councilman Marrine	_____
Councilman Schneider	_____
Supervisor Rohr	_____

RESOLUTION 5:15 – 7 OF 2017

RESOLUTION AUTHORIZING THE ATTENDANCE OF KATHLEEN DAVIS RECREATION DIRECTOR TO ATTEND THE BUILD-A-POOL CONFERENCE JUNE 16 – 17, 2017 IN UNIONDALE, NY

WHEREAS, the Town of Hyde Park Recreation Director is requesting to attend a “Build a Pool” Conference in Uniondale, NY on June 16 – 17, 2017; and

WHEREAS, the Town of Hyde Park and Hyde Park Recreation Commission is looking to replace the existing pool at Hackett Hill Park; and

WHEREAS, this conference will provide insight into the planning, design, and budgeting as well as the expected costs to be incurred for such an aquatic facility for the Town of Hyde Park Recreation Facility; and

WHEREAS, the registration fee is \$89.00 and total expenses are not to exceed \$300 and will be allocated from the 2017 Recreation Training Budget; and

WHEREAS, the Town Board has determined that the attendance of the Hyde Park Town Recreation Director would be beneficial to the Town of Hyde Park and to the functioning of her duties.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize Kathleen Davis, Recreation Director to attend the Build-A-Pool Conference from June 16 – 17, 2017 in Uniondale, NY and authorizes the Town Supervisor to issue a check in the amount of \$89 for payment of said conference. The Town Board also authorizes reimbursement for travel and necessary business expenditures deemed appropriate and reasonable.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson	_____
Councilman Ray	_____
Councilman Marrine	_____
Councilman Schneider	_____
Supervisor Rohr	_____

RESOLUTION 5:15 – 8 OF 2017

RESOLUTION AUTHORIZING ZONING ADMINISTRATOR TO ATTEND NYS FLOODPLAIN AND STORMWATER MANAGERS ASSOCIATION ANNUAL MEETING ON JUNE 11, 2017-JUNE 14, 2017

WHEREAS, Kathleen Moss, the Zoning Administrator desires to attend the New York State Floodplain and Stormwater Managers Association Annual Meeting on June 11 – June 14, 2017 to be held in Binghamton, New York; and

WHEREAS, the Town Board of the Town of Hyde Park has determined that the attendance of the Zoning Administrator at this training would be beneficial to the Town of Hyde Park and to the functioning of her duties; and

WHEREAS, the funds were approved in the 2017 Budget for such training.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Hyde Park Town Board hereby authorizes Kathleen Moss, Zoning Administrator to attend the New York State Floodplain and Stormwater Managers Association Annual Meeting on June 11 – June 14, 2017 to be held in Binghamton, New York; and

The Town Board authorizes payment of \$295.00 to NYS Floodplain and Stormwater Managers Association and reimbursement for travel and necessary business expenditures deemed appropriate and reasonable.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 5:15 – 9 OF 2017

RESOLUTION AUTHORIZING THE TOWN CLERK AND HIGHWAY SUPERINTENDENT TO SOLICIT BLACKTOP BIDS FOR THE 2017 ROAD CONSTRUCTION SEASON

WHEREAS, the Town Clerk and the Highway Superintendent are hereby authorized to advertise in May of 2017, blacktop bids for the 2017 road construction season; and

WHEREAS, the bid specifications were reviewed and updated by the Town Engineer, and

WHEREAS, the Town Clerk and the Highway Superintendent shall comply with the requirements of §103 of the General Municipal Law and/or the Town’s procurement policies to the extent they apply to this bid work; and

WHEREAS, the following roads are to be paved under the 284 Agreement and funded by the Chips Program: Marshall Road, Belvedere Road, Glade Road, Kim Lane, Kelley Circle, Cardinal Road(small section), and the South Drive Bridge.

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk and the Highway Superintendent are hereby authorized to advertise and receive blacktop bids for the 2017 road construction season.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson _____
Councilman Ray _____
Councilman Marrine _____
Councilman Schneider _____
Supervisor Rohr _____

RESOLUTION 5:15 – 10 OF 2017

RESOLUTION AUTHORIZING THE REPLACEMENT OF THE AIR HANDLER EVAPORATOR COIL AT THE POLICE COURT FACILITY AND A HEAT PUMP CONDENSOR AND AIR HANDLER AT TOWN HALL

WHEREAS, the Air Handler unit at the Police Court Facility has a slow leak and the Heat pump condenser and Air handler which services the downstairs offices at Town Hall ceased working; and

WHEREAS, the Town’s adopted purchasing policy requires at least 3 written proposals after obtaining authorization from the Town Board; and

WHEREAS, on August 22, 2016 the Town Engineer was approved to solicit written proposals on the repair of the Air Handler unit; and

WHEREAS, the Heat pump condenser and Air Handler which services the downstairs office requires the same procedure; and

WHEREAS, the Town Engineer solicited written proposals from five firms, of which 2 responded; and

WHEREAS, the proposals were reviewed by the Town Engineer with AirFlow’s proposal being the best price for the repair of the Air Handler at the Police Court Facility, and the best price for the purchase and installation of a Heat pump condenser and Air Handler at Town Hall.

NOW, THEREFORE BE IT RESOLVED, that the Town of Hyde Park Town Board does hereby authorize the Town Supervisor to accept AirFlow’s proposal and submit to them the necessary required documents in order to replace the A/C equipment at both the Police Court Facility and at Town Hall.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson	_____
Councilman Ray	_____
Councilman Marrine	_____
Councilman Schneider	_____
Supervisor Rohr	_____

RESOLUTION 5:15 – 11 OF 2017

RESOLUTION AUTHORIZING THE TOWN CLERK, AND TOWN ENGINEER TO SOLICIT BIDS FOR THE REPAIRS OF THE SOUTH DRIVE BRIDGE

WHEREAS the Town Highway Superintendent and Town Engineer have identified a drainage problem at the South Drive Bridge which is causing deterioration of the western stone parapet wall; and

WHEREAS the Town Board has authorized the Town Engineer to prepare bid documents and specifications in consultation with the Highway Superintendent to make the necessary repairs; and

NOW THEREFORE BE IT REOLVED, that the Town Board of the Town of Hyde Park hereby authorizes the Town Clerk and the Town Engineer to solicit bids to repair the South Drive Bridge drainage issue upon receipt of bid documents from the Engineer to the Town.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK

Councilwoman Svenson	_____
Councilman Ray	_____
Councilman Marrine	_____
Councilman Schneider	_____
Supervisor Rohr	_____

RESOLUTION 5:17 - 12 OF 2017

RESOLUTION TO ABOLISH THE TOWN OF HYDE PARK MEDIA COMMITTEE

WHEREAS, the Media Committee had been created by the Town Board of the Town of Hyde Park to oversee all aspects of recording, posting and maintaining the filming records of the Hyde Park Town Board Meetings and Hyde Park Planning Board Meetings; and

WHEREAS, the Town has now contracted with Video Ventures to provide for these services; and

WHEREAS, the services that were provided by the Media Committee are no longer needed and the Town Board now wishes to abolish the Media Committee as it has now completed its' mission.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Hyde Park does hereby authorize the Media Committee to be abolished and wishes to thank the committee members for their years of dedication and volunteerism to the Town of Hyde Park.

MOTION:

SECOND:

ROLL CALL VOTE BY TOWN CLERK:

Councilwoman Svenson	_____
Councilman Ray	_____
Councilman Marrine	_____

Councilman Schneider _____
Supervisor Rohr _____

**RESOLUTION 5:15-13 OF 2017 WAS NOT AVAILABLE
AT TIME OF PUBLISHING**